



PARTYPAIL

STYLE THAT SAYS YOU CARE

The Worksheets

Party Supply List

Items in all categories marked with a 

are available at PartyPail.com - your source for complete party packages, special touches and expert advice.

<u>Done</u>	<u>Qty</u>	<u>Item</u>	<u>Info</u>	<u>Your Purchasing / Planning Notes</u>
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First things first

1	PartyPail Budget Worksheet	Free at PartyPail.com	
1	PartyPail Planning Timeline	Free at PartyPail.com	
1	PartyPail Supply List	Free at PartyPail.com	



Stationary

Invitations



PartyPail Tableware

9" Plates - Luncheon/Dinner Plates
 7" Plates - Cake or Snack Plates
 Luncheon Napkins
 Beverage Napkins
 Hot/Cold Cups
 Cutlery: Forks/Spoons/Knives
 Table Covers

Other Tableware

Wine Glasses


Servingware


Serving Trays/Plates/Etc.
 Serving Utensils
 Doilies
 Candy Dishes
 Bottle and Wine Openers
 Coffee Pot
 Tea Pot



PartyPail Decorations

Centerpiece
 Balloons
 Streamers
 Table Sprinkles
 Rubber Stamps

	Curling Ribbon		
	Stickers		
	Theme Specific	<i>Birthday candles, stickers, etc.</i>	
	Cake Pattern	<i>Free with PartyPail order</i>	
Other Decorating Items			
	Candles		
	Garland		
	Banners		
	Tacks, Staples, Other		
	Tape		
	Fishing Line		
	Christmas Ornament Hooks		
	Paper Clips		
	Scissors		
Food			
	Cake		
	Snacks		
	Candy		
	Menu Items		
Drinks, Ice and drink complements			
	Sodas and Juices		
	Water		
	Wine, Beer, Other	<i>If appropriate</i>	
	Fresh Fruit (Lemons, Limes, Etc.)		
	Coffee		
	Tea		
	Sugar		
	Creamer		
	Stir Sticks		
	Ice		
	Ice Chest or Drink Bin		
Condiments			
	Salt and Pepper		
	Other (Mustard, Ketchup, Etc.)		
Games/Activities			
	Prizes		
	Supplies		
Party Favors			
	Party Favors		
	Rental Items		

	Tables (Serving, Guestbook, Seating)		
	Chairs		
	Sun Umbrellas		
	Gift Table		
	Special Touches		
	Memory Book		
	Gift Log	<i>Free with PartyPail order</i>	
	Guestbook		
	Miscellaneous		
	Sunscreen		
	Pens		
	Clipboard for Gift Log		
	Camera		
	Film		
	Extra Batteries		
	Name Tags		